

INVESTIGATIONS
MYSTERY SHOPPING
EMPLOYMENT SCREENINGS
CORPORATE UNDERCOVER
TECHNICAL SERVICES
LOSS PREVENTION CONSULTING



CORPORATE HEADQUARTERS
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BOSTON, MA 02116 USA
(617) 437-0030 * (800) 292-9797
FAX (617) 437-0034 * (877) 362-7272
WWW.DATAQUESTONLINE.COM

Dear Property Owner:

Please allow me to introduce you to Data Quest, Ltd. The agency is a full-service, licensed, corporate private investigations agency based in Boston. Since 1981, Data Quest's background screening division has provided landlords with comprehensive and accurate rental applicant screening information, including credit and criminal record checks.

As part of your tenant screening process, Data Quest can obtain an applicant's personal credit history directly from the credit bureau, Trans Union. A credit history not only reveals how an individual practices judgment and views obligation, it is indicative of overall stability. A credit history can be used to objectively determine an applicant's level of responsibility to financial requirements and identify excessive debt patterns and trends. It will reveal trade accounts (e.g., credit card, mortgage, student loan, etc.), payment histories of trade accounts (e.g., on time, 30 days delinquent, etc.), accounts placed for collection, public record filings and previous inquiries into the applicant's credit for the last seven years.

The cost per individual tenant credit report is \$35.00. Payment can be made with a credit card, personal check or a money order payable to Data Quest. To issue payment with a credit card, please contact Alyssa Gullotti, the agency's Manager of Screening Services, at (800) 292-9797 x 119 with your credit card information.

To order a credit report, please print out a copy of the Release & Authorization form. Once your applicant has fully completed and signed the release form, submit the form to Data Quest via fax or mail. Data Quest's fax numbers are (617) 437-0034 and toll free (877) 362-7272. The credit report is processed within (1) business day and the results can be submitted to you via e-mail, fax or regular mail. If you have any questions about how to interpret the results of the credit report, please contact me or Alyssa Gullotti for complimentary assistance.

IMPORTANT NOTE:

Congress has limited the use of consumer reports to protect consumers' privacy. All users must have a Permissible Purpose under the Fair Credit Reporting Act (FCRA) to obtain a consumer report. Section 604 of the FCRA qualifies tenant screening as a Permissible Purpose for obtaining a credit report. As dictated by the FCRA, Data Quest cannot obtain an individual's credit history until a completed release form, including the applicant's signature, is on file at Data Quest's office.

Data Quest also conducts criminal record searches throughout the United States. The fee per criminal record check ranges between \$35.00 and \$125.00 depending upon the scope of the investigation.

For more information about Data Quest's background screening services, please contact me at turgeon@dataquestonline.com or (800) 292-9797 x 115. Thank you.

Sincerely,

Tracey Turgeon
Senior Vice President